

**NWT ESRF Management  
Board  
July 14, 2015 Meeting  
Record of Decisions**

Participants:

**Management Board**

Menzie McEachern – GNWT ITI  
Andrew Applejohn – GNWT ENR  
Ken Hansen – Husky Energy  
Scott Gedak – Conoco Phillips Canada  
Ray Case – public member

**Secretariat**

Ian Butters  
Bruce Hanna

**Minutes**

Nushreen Ukkhoy

1.	Board Member Responsibilities	<ul style="list-style-type: none"><li>• Draft board member responsibilities approved, now final.</li></ul>
2.	Executive Committee	<ul style="list-style-type: none"><li>• Establishment of an Executive Committee deemed not necessary for NESRF.</li></ul>
3.	Levy Rates and Payment	<ul style="list-style-type: none"><li>• Agreed that it would be best to have one levy rate apply to the entire NWT.</li><li>• Agreed that new interest holders would not have to pay levy for previous two years. Related clause to be removed from Program Description and NESRF Terms of Reference.</li></ul>
4.	NESRF themes	<ul style="list-style-type: none"><li>• Agreed to keep federal ESRF themes of water and wildlife in the Central Mackenzie Valley for now.</li></ul>
5.	Advisor to the NESRF	<ul style="list-style-type: none"><li>• Agreed that it would be beneficial to have Linda Graf (formerly with EISC, Conoco and federal ESRF Management Board) as an advisor to the new NESRF Management Board.</li></ul>
6.	Program Description/ Terms of Reference	<ul style="list-style-type: none"><li>• Program Description to be for external audience, Terms of Reference to be NESRF internal guiding document.</li></ul>
7.	Communication Strategy	<ul style="list-style-type: none"><li>• Distinct identity for NESRF, not embedded in GNWT.</li><li>• Website required.</li><li>• Live database would be beneficial.</li><li>• Focus on electronic rather than hard copies of NESRF generated reports.</li></ul>
8.	Chair/ Vice Chair	<ul style="list-style-type: none"><li>• Andrew Applejohn nominated for Chair, Ken Hansen for Vice Chair – unanimous approval.</li></ul>
9.	Next Meeting	<ul style="list-style-type: none"><li>• Sometime in early fall 2015, specific date to be determined.</li></ul>